

VOAD MEETING
MINUTES
March 14, 2008
Oklahoma City

- 1) Meeting Called to order by OKVOAD President Steve Moran at 10:30am.
 - a) Opening Prayer – Mary Gaudreau, United Methodist
 - b) Introductions
 - c) Minutes from last meeting – Motion made by Alton Gardner to accept the minutes as presented. Seconded by Stanley Buckmaster. Motion carries.
 - d) Treasurer Report – Mary Gaudreau
 - i) Current balance of \$46,999.05.
 - (1) Non-designated funds of \$44,480.86. Blake Shelton funds received in the amount of \$40,000.
 - (2) Designated funds in the amount of \$2,518.19 for Sweetwater Tornado – Cheasapeake Energy donation. As the needs for rebuilding have ended, there is a plan for those funds to be used for weather radios and preparedness activities in the Sweetwater area.
 - ii) Motion made by Alton Gardner to accept the report as presented. Janelle Mulanax seconded the motion. Motion carries.
- 2) Blake Shelton funds – Linda Soos-Davis
 - a) Current situation – received check in the amount of \$40,000 which has been deposited.
 - i) Suzanne Smart, Catholic Charities – inquired if there is written procedures to access funding. We will discuss the procedures in item number 3.
 - b) CMT Special – how to win
 - i) Blake Shelton has been nominated for the CMT Best Comedy Music Video award. CMT will give \$2500 to the designated non-profit organization for the winning musician. OKVOAD is the designated organization for Blake Shelton.
 - ii) Go to the website www.cmt.com to see the nominees and how to vote. Please vote before April 17th.
- 3) Unmet Needs Committees – Amber Reed, OEM
 - a) There are four active
 - i) Miami, OK – the problem in that area is many of the people needing help are single mothers or single older adults
 - ii) Lenapah, OK – having money issues
 - iii) Tri-County (Canadian, Blaine, Kingfisher) – some monies strictly designated for one county (Kingfisher) and not available to others. Outlying counties are having funding issues.
 - iv) Shawnee, OK – nine cases, just got 501(c)(3), but they have no funding. Wanting to set up bingo fundraiser and/or have dinner fundraiser.
 - (1) Per Crystal Stuhr, United Way has set aside funding for this area.

- (2) Suzanne Smart inquired if they had case managers. Per Amber, they have more case managers than cases at this time.
- b) Lura Cayton will also send information to all LTRCs on how to apply for funding through Church World Services (if their information is shared with her). She is also willing to go conduct trainings.
 - c) Amber inquired of Catholic Charities if they were aware of any movement forward with Caddo County. The group was not aware of further pushes forward, although Catholic Charities had gone there in efforts to setup some type of structure for case management.
 - d) How do committees get OKVOAD funds – Linda Soos-Davis
 - i) In the past, we have divided up the committees, sent OKVOAD representation to the committees, and therefore had an OKVOAD representative at each LTRC to prompt spending of these funds.
 - ii) Would having the LTRCs apply for funding directly be a better option?
 - (1) Crystal Stuhr brought up that Tri-County did try to apply for funds but was not granted the funding. Janelle Mulanax recalled the letter requesting funds, but it was before Clash of Choirs and all available funding was spent on wildfire recovery.
 - (2) What does THRC do?
 - (a) Usually, funding not designated to individual organizations goes through Tulsa Community Foundation in conjunction with United Way. An RFP process is developed, and a committee forms to allocate available funds.
 - (3) Lura Cayton – could an auxillary organization related to but not VOAD be a better avenue to designated funding to?
 - (a) Linda Soos-Davis – it may be
 - (b) Lura – need to find a way for VOAD to accept the funding but accept through an arm
 - (c) Linda Soos-Davis – maybe just specific policies for money coming in and how that would be designated.
 - (d) Janelle Mulanax suggested subcommittee to develop written policies. Then, meet with whole of VOAD, if possible to make those decisions to designate funding. If full OKVOAD meeting is not possible, then perhaps Executive Committee makes then makes the decision.
 - (e) Crystal suggested using model of TCF and OKC CF to help. They could provide staff support, etc.
 - (f) Janelle suggested that OKVOAD needed to be careful to keep this statewide and not just in the metropolitan areas. Crystal clarified to use the Community Foundations as a model only so as not to reinvent the wheel.
 - (g) Alton Gardner stated we shouldn't make another organization to meet this need, but rather keep it with format that exists
 - (h) Chris Bills, FEMA – The 45th infantry has structure that looks like it is one organization, but has an internal structure that can

administer the funds. Something similar may work for OKVOAD.

- (i) Motion from Suzanne Smart to create subcommittee to develop and propose several options of processes for OKVOAD to receive funds, accept requests for disbursement of funds, and determine processes for disbursement of those funds. Also this subcommittee will look at “Design for Success” and how that fits in with National VOAD role/structure. Janelle Mulanax seconded. Discussion including suggestion that several options be developed followed motion. Motion carries with two opposed.
 - (i) Lura Cayton – what’s happened with this OKVOAD role and its perception on National level? Encourage that monies be at LTRC discretion to spend one its own.
 - (ii) Executive committee plus Charlotte and Alton will be the subcommittee. Report to be presented at May meeting for discussion and vote.
- 4) Host Evacuation Plan – Susie Carter
 - a) The state of Louisiana is building a large community evacuation center in Alexandria, LA.
 - b) Working with City of OKC and Tulsa to develop the plan. OKC is very proactive, next meeting for March 27. Needing to light a fire under the Tulsa folks.
 - c) Sam Porter – are we looking at Tulsa/OKC now to fill the majority of these folks? Linda – correct because the current plan is to bring them in by plane and not by bus.
 - d) We are looking at the evacuees to have 72 hour turn around. These folks are not supposed to be “special needs” but in reality these will be folks that do not have their own transportation. Plan is to move them into apartments quickly.
 - e) New Madrid fault is going to be the other major planning issue.
- 5) NVOAD – Little Rock, AR – May 5-8
 - a) OKVOAD sending representatives
 - b) Looks like two officers may need funds. Other three scholarships available on first come, first serve basis by contacting Mary Gaudreau.
 - c) Kindred spirits session will be held for OKVOAD. Mary will set schedule and send out.
- 6) OEM – Help with Badges and Background checks, Linda
 - a) Can’t do background checks any further, but can still do badges.
 - b) If you want a background check, it will be \$15.00.
 - c) If you have a law enforcement person do this, don’t document it because they are not supposed to do this without a legal reason to do so.
 - d) Continue to send the application information to Linda for the badges.
 - e) United Methodists keep getting hits on background checks and would recommend that the agencies develop a procedure for handling those “hits”.

- 7) Immigration Eligibility for disaster assistance
 - a) See packet handout
 - b) Good summary information for us to have.
 - c) Mary Gaudreau – there is a “however”. New Oklahoma law states we are fine for short-term sheltering. It may be unclear for longer term assistance and how that would impact LTRC. Good resource person on this subject is Richard Cling with Catholic Charities. Mary will send his information to Linda.
 - d) Suzanne Smart states Catholic Charities will do long-term recovery for anyone, will not ask for ID, and will spend money.
 - e) Linda suggests adding this topic to future OKVOAD meeting. Suzanne suggests that you discuss in your organizations and develop own policies.
- 8) Personal Hygiene kits – Linda Soos-Davis
 - a) Kits from FEMA in a Ziploc bag, and have shampoo, toothbrush, toothpaste, comb, etc.
 - b) If you have a need for them, contact Steve Moran.
- 9) Pre-deployment, post-deployment information for Disaster workers
 - a) See handout
 - b) Comes out on SAMSA and is good stuff.
- 10) Other Business
 - a) Adventist invited to do disaster training for Indian Nations. They valued it very highly and they paid their folks \$1,000 to attend the training. Emergency Management wants to be involved next time. An e-mail came out stating the only way tribes would qualify for FEMA money would be to take the training. This is not true. April’s meeting will be cancelled because of the false pretense. OEM will talk with Bob Burnett and the Indian Nations regarding how this needs to be conducted in the future.
 - b) Next OKVOAD meeting is scheduled on May 8. Let’s move it forward to May 15th. Janelle will check on availability of meeting room.
 - c) Catholic Charities hosted UMCOR case management training. Over 30 folks attended. Looking on need to ask for commitment for future disasters after the training from individuals and agencies that send those individuals.
 - d) National Shelter System – Sharon Arnold would like to come and do some training on the system for those organizations that open shelters and need to input data on open shelters. This should happen in the next three months.
- 11) Adjournment and Lunch
 - a) Adjourned at 11:50 to awaiting lunch

Minutes taken by Janelle Mulanax.